

Technical Questions

- In Section VI Application Requirements – Technical, the RFA asks for identification of major internal and external resources. Is this referring to personnel and/or organizational resources such as technology infrastructure, physical space, etc.? Please share an illustrative example.
 - It is highly desirable to name specific personnel.
 - In addition for this component, please include resources such as:
 - Tools or reusable products developed internally or externally you expect to leverage. Illustrative examples would be if there is a specific maturity model that will be used, if there are specific software products the team uses, such as JIRA, etc.
 - If members of the team contributed to the development of the resources, those contributions should also be noted.
 - Additionally, if there are communities which will be actively engaged to support specific activities or outputs, those also may be noted (e.g., Open Health Information Exchange (OpenHIE) communities or other external working groups). Specific communities described in the RFA and included elsewhere in your submission, do not need to be relisted here.
 - Respondents should note how the resource will be used to support this work, but responses may be brief (1-2 sentences per resource listed or noted in a table format).
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- In Section VI Application Requirements – Technical, the RFA asks for a profile of relevant qualifications and a profile of relevant experience and examples of related work. Please clarify if relevant qualifications, and relevant experience and examples of relevant work is referring to individual personnel or the organization submitting the proposal.
 - Qualifications would likely be at the individual level. Illustrative examples would include: certifications, trainings, or committees where staff play a leadership role on or actively serve on, if they are directly relevant to this work.
 - Relevant experience may be organizational or individual, but should include past work performed that had tangible outputs and results. Named individuals that would be providing support under this project should have their relevant experience detailed.

Operational Questions

- Is there a page limit for the application, and if so, what is it?

- There is no page limit for this RFA, however please demonstrate your understanding of the technical application requirements as concisely as possible and only provide additional attachments as outlined in Section VII.
- Should travel to provide technical support to country teams be included in the application budget, or is it expected that any such travel would be covered by individual country teams and/or PEPFAR implementing partners?
 - All anticipated travel to support the proposed activities should be included in the application.
- Do you expect that the agreement would be renewed on an annual basis if performance is positive and funds are available?
 - We cannot guarantee renewal of follow-on funds. Any follow-on funding for this work is at the discretion of Digital Square's funder(s) and will be subject to funder requirements.
- Given that the subaward is anticipated to be a minimum of 12 months and to end by June 30, 2021, should the application budget be from March 1, 2020 – June 30, 2021, or should it be a year-long (12 month) budget?
 - Please budget for a 12 month period.
- In Section VII Additional Attachments 4. Past Performance Information Sheets, is this asking for a reference to conduct past performance check or is there a template for submitting required information? Please clarify.
 - Past Performance Sheets serve as a reference during application evaluations. There is no template, and you are free to determine formatting.
- In Section IX Instructions and Deadlines for Responding, can the application deadline be extended to February 26 at 5pm EST? The extended timeline will help to avoid conflict with USG RFAs deadline which is also February 21, 2020.
 - Yes, we are amending the timeline to extend the submission date to February 26, 2020 at 5pm EST.